
Report To: Inverclyde Integration Joint Board **Date:** 16 September 2016

Report By: Brian Moore
Corporate Director (Chief Officer)
Inverclyde Health and Social Care Partnership (HSCP) **Report No:** IJB/54/2016/LA

Contact Officer: Lesley Aird,
Chief Financial Officer **Contact No:** 01475 715381

Subject: ANNUAL REPORT TO THE IJB AND THE CONTROLLER OF
AUDIT FOR THE FINANCIAL YEAR ENDED 31 MARCH 2016

1.0 PURPOSE

- 1.1 The purpose of this report is to present the Annual Report and Auditors letter to Integration Joint Board (IJB) Members for the financial year ended 31 March 2016 which has been prepared by the IJB's external auditors, Grant Thornton. Michael Thomas from Grant Thornton will be at the meeting to present the report.

2.0 SUMMARY

- 2.1 It is a statutory requirement of the accounts closure process that the IJB receive a letter (ISA260) from the appointed External Auditors highlighting the main matters arising in respect of prior years accounts.
- 2.2 The Annual Report to the IJB is attached at Appendix 1 and includes the letter of representation from the Chief Financial Officer. This letter provides External Auditors with assurance regarding some of the key accounting requirements and assumptions utilised when closing the 2015/16 Accounts. From this letter, the IJB's External Auditors can arrive at a view when expressing an opinion as to whether the financial statement presented a true and fair view of the financial position of the Inverclyde IJB at 31 March 2016.
- 2.3 In addition to the above, a copy of the final 2015/16 Annual Accounts is also attached. The IJB approved submission of the unaudited accounts to External Audit. The Audit Committee reviewed the unaudited accounts prior to their finalisation. There were limited changes arising from the audit. The ISA 260 and Annual Report to the IJB are prepared by the IJB's External Auditors. It covers the nature and scope of the audit, details any qualifications, details of any unadjusted misstatements, details of any material weaknesses in the accounting and internal control systems, gives a view on the qualitative aspects of the accounting practices and any other matters specifically required to be communicated to the IJB.
- 2.4 The Chief Financial Officer, Chief Officer and the External Auditors will be present at the meeting to answer any questions members may have in regard to this paper.
- 2.5 The information provided is the culmination of a significant amount of work by Officers and the IJB's External Auditors. Based on the reports presented today, the IJB are

advised that the accounts closure process for 2015/16 has been of a high quality. This is a testament to the significant work by Officers and the positive working relationship with Grant Thornton.

3.0 RECOMMENDATIONS

3.1 It is recommended that the IJB:

1. considers the contents of the Annual Report to the IJB and Controller of Audit for the Financial Year ending 31 March 2016
2. welcomes the achievement of a qualification free first set of IJB accounts
3. considers the issues raised in the attached appendices relating to the 2015/16 audited Annual Accounts
4. authorises the Chair, Chief Officer and Chief Financial Officer to accept and sign the final 2015/16 Accounts on behalf of the IJB.

Brian Moore
Corporate Director (Chief Officer)
Inverclyde HSCP

Lesley Aird
Chief Financial Officer

4.0 BACKGROUND

- 4.1 All IJBs are required to submit draft accounts by 30 June each year with final, Audited Accounts required by 30 September.
- 4.2 It is a statutory requirement of the accounts closure process that the IJB receive a letter from the appointed External Auditors highlighting the main matters arising in respect of the prior year accounts. This letter, (ISA260) has been incorporated into the enclosed Annual Report to the IJB.
- 4.3 The IJB's External Auditors, Grant Thornton, have carried out the audit and the main matters arising are presented in their enclosed ISA 260 document. All relevant changes resulting from the ISA 260 have been reflected in the IJB's final Audited Accounts which are also attached, in Appendix 2.
- 4.4 The information provided to the IJB is the culmination of a significant amount of work by Officers and External Auditors who worked closely together to ensure the audit process has been as efficient as possible. The accounts closure process and subsequent audit have produced a high quality Annual Accounts, this is a testament to the significant work by Officers and their positive working relationship with Grant Thornton.

5.0 MAIN AREAS TO HIGHLIGHT

- 5.1 In respect of the Annual Accounts it has been confirmed that the IJB has received an unqualified opinion on the financial statements for the financial year ended 31 March 2016 and that there are no unadjusted differences to report. Both these are very welcome and significant achievements.
- 5.2 Some presentational changes from the draft accounts were identified during the course of the audit and have been actioned. These were in respect of the presentation of the Remuneration Report together with other changes to improve the compliance, consistency and presentation of the accounts, such as the Comprehensive Income and Expenditure Account and Balance sheet being on separate pages.

6.0 IMPLICATIONS

FINANCE

6.1 Financial Implications:

There are no financial implications.

One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments

Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (If Applicable)	Other Comments

LEGAL

6.2 There are no legal issues within this report.

HUMAN RESOURCES

6.3 There are no human resources issues within this report.

EQUALITIES

6.4 There are no equality issues within this report.

6.4.1 Has an Equality Impact Assessment been carried out?

	YES (see attached appendix)
X	NO – This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

6.4.2 How does this report address our Equality Outcomes

There are no Equalities Outcomes implications within this report.

Equalities Outcome	Implications
People, including individuals from the above protected characteristic groups, can access HSCP services.	None
Discrimination faced by people covered by the protected characteristics across HSCP services is reduced if not eliminated.	None
People with protected characteristics feel safe within their communities.	None
People with protected characteristics feel included in the planning and developing of services.	None
HSCP staff understand the needs of people with different protected characteristic and promote diversity in the work that they do.	None
Opportunities to support Learning Disability service users experiencing gender based violence are maximised.	None
Positive attitudes towards the resettled refugee community in Inverclyde are promoted.	None

CLINICAL OR CARE GOVERNANCE IMPLICATIONS

6.5 There are no governance issues within this report.

NATIONAL WELLBEING OUTCOMES

6.6 How does this report support delivery of the National Wellbeing Outcomes

There are no National Wellbeing Outcomes implications within this report.

National Wellbeing Outcome	Implications
People are able to look after and improve their own health and wellbeing and live in good health for longer.	None
People, including those with disabilities or long term conditions or who are frail are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community	None
People who use health and social care services have positive experiences of those services, and have their dignity respected.	None
Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.	None
Health and social care services contribute to reducing health inequalities.	None
People who provide unpaid care are supported to look after their own health and wellbeing, including reducing any negative impact of their caring role on their own health and wellbeing.	None
People using health and social care services are safe from harm.	None
People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.	None
Resources are used effectively in the provision of health and social care services.	None

7.0 CONSULTATION

7.1 This report has been prepared by the Chief Financial Officer, Inverclyde Health and Social Care Partnership (HSCP) after due consultation with External Audit and the Chief Officer and input from the Finance teams of the Health Board and Inverclyde Council together with the Director of Finance for Greater Glasgow & Clyde NHS and the Chief Finance Officer for Inverclyde Council.

8.0 LIST OF BACKGROUND PAPERS

8.1 None.

Inverclyde Integration Joint Board

Annual Report to the Board and the Controller of Audit for the financial year ended 31 March 2016

September 2016



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1. Introduction

This report is presented to those charged with governance and the Auditor General for Scotland and concludes our audit of the Inverclyde Integration Joint Board for 2015/16.

We carry out our audit in accordance with Audit Scotland's Code of Audit Practice. This report also fulfils the requirements of International Standards on Auditing (ISA) 260: Communication with those charged with governance.

1. Introduction

Purpose of this report

The Inverclyde Integration Joint Board (the IJB), was legally established on 27 June 2015 and functions were fully transferred to the IJB from 1 April 2016.

Grant Thornton were formally appointed as the external auditor for the IJB by the Accounts Commission on 9 October 2015.

Our audit report is addressed to those charged with governance (the IJB Board) and the Controller of Audit. The report summarises our opinion and conclusions on significant issues arising from our audit. The scope of our audit work was set out in our Audit Plan, which was agreed with the IJB in June 2016.

Inverclyde Integration Joint Board's responsibilities

The Public Bodies (Joint Working)(Scotland) Act 2014 established a framework for integration Health and Social Care. A requirement of the Act was that Integration Joint Board should be operational by 1 April 2016.

The Local Authority Accounts (Scotland) Regulations 2014 requires IJB's to:

- prepare financial statements which give a true and fair view of the financial position of Inverclyde IJB and its income and expenditure for the year to 31 March 2016
- maintain proper accounting records which are up to date
- take steps to prevent and detect fraud and other irregularities.

Inverclyde IJB is also responsible for establishing proper arrangements to ensure that:

- public business is conducted in accordance with the law and proper standards
- public money is safeguarded and properly accounted for
- economy, efficiency, effectiveness and Best Value is achieved in the use of resources.

Our responsibilities

We are required to conduct an audit of the IJB in line with our appointment under the Audit Scotland Code of Practice (the Code). The Code requires that we undertake our audit in accordance with:

- relevant legislation the Local Government (Scotland) Act 1973 and Local Authority Accounts (Scotland) Regulations 2014
- Statements of auditing standards and applicable Practice Notes issues by the Auditing Practices Board
- The CIPFA Code of Practice on Local Authority Accounting (the CIPFA Code)
- other guidance issued by Audit Scotland

We are required to audit the financial statements and give an opinion as to whether:

- they give a true and fair view of the financial position of the IJB
- the Annual Governance Statement is compliant with relevant guidance
- the part of the remuneration report subject to audit has been properly prepared in accordance with the Local Authority Accounts (Scotland) Regulations 2014.



2. ISA260 Requirements: Financial Statements

Introduction

Within this section of the report, we present our audit findings to management and those charged with governance in accordance with the requirements of International Standard on Auditing (UK & Ireland) (ISA) 260.

We have not had to alter or change our audit approach, which we set out in our audit plan sent to the Board in June 2016.

Our Review of the Financial Statements

The draft financial statements of Inverclyde IJB were provided in June 2016 along with supporting working papers for the small number of transactions for the period 27 June 2015 to 31 March 2016.

Our audit did not identify any misstatements in the Comprehensive Income and Expenditure Statement (CIES) or the Balance Sheet. We did however identify changes needed to the Remuneration Report and the notes to the accounts to bring the financial statements in line with Code requirements. Details of these changes are outlined under the relevant headings on this page. We also agreed several changes to improve the compliance, consistency and presentation of the accounts such as the CIES and Balance sheet being on separate pages.

As the number of transactions in the IJB's 2016/17 accounts will significantly increase the IJB will need to ensure that formal signed Service Level Agreements (SLA's) are in place for 2016/17 with its partners.

Financial Statements Opinion

We propose to issue an unqualified opinion on the financial statements of the Inverclyde IJB for the year ended 31 March 2016.

Annual Governance Statement

We did not identify any instances of non-compliance with the Code in relation to Inverclyde IJB's Annual Governance Statement (AGS).

The only minor change made to the AGS was to update the wording so that it stated that the governance framework was put in place between 27 June 2015 and 31 March 2016 and up to the date of approval of the Statement of Accounts for 2015/16.

Remuneration Report

The Local Authority Accounts (Scotland) Regulations 2014 require IJB's in Scotland to prepare a Remuneration Report as part of the annual financial statements.

Although the IJB does not directly employ staff, all officers are employed through the Health Board or Council. The Remuneration report contained information on the IJB's Chief Officers remuneration and details of the Voting Board Members.

Several changes were made to the Remuneration Report to improve compliance and clarity. These included:

- amending the amount disclosed for the Chief Officer's salary, fees and allowances from £21,500 to £16,150 as employer's national insurance and pension contributions needed to be excluded.
- adding additional disclosures to clarify that the statutory responsibility for employer pension liabilities for the IJB's Chief Officer sits with Inverclyde Council as the employing partner organisation and that this is why there is no pension liability reflected on Inverclyde IJB balance sheet. Also made additional disclosure on the pensions note
- removing the pay banding note.

Related Parties

We are not aware of any related party transactions which have not been disclosed.

A couple of changes were made to Note 2 on Related Party Transactions. These were:

- amending related party expenditure transactions with Inverclyde Council from £19,000 to £14,000 as this incorrectly included the IJB's external audit fee which is not an RPT
- disclosure of the amounts owed to the IJB by its related parties.

Scope of the audit and application of materiality

Our audit plan outlined that we operate a risk based approach to the audit of the financial statements. We consider the inherent risks to the Inverclyde IJB and how these may result in a material misstatement in the accounts. At the planning stage we identified two areas with increased risk of material misstatement as outlined on page 7.

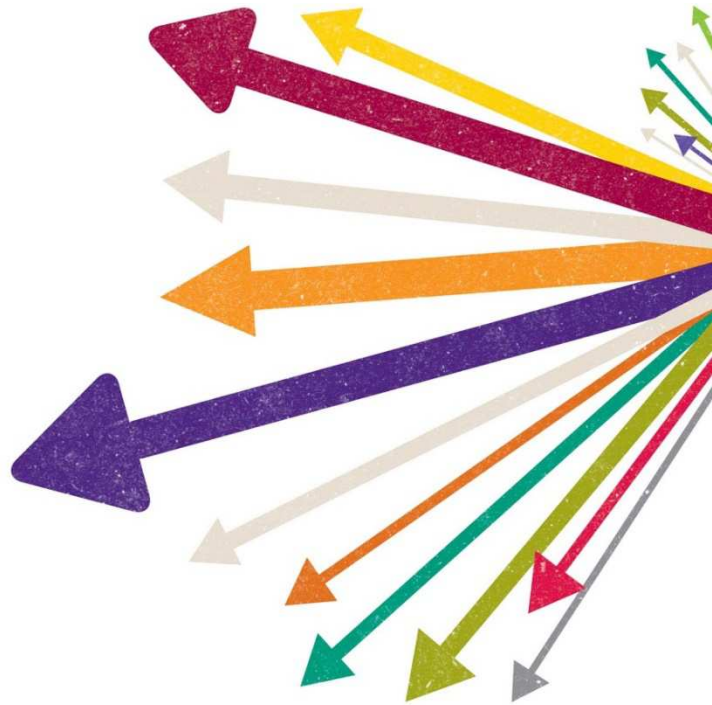
In performing our audit, we apply the concept of materiality, following the requirements of ISA 320: Materiality in planning and performing an audit. The assessment and application of materiality is a matter of auditor judgement. Overall materiality has been set at 1% of gross expenditure at £320. This is a low value but reflects the low value and number of transactions in the accounts.

ISA 320 also sets out a requirement to consider performance materiality, which aims to reduce the possibility of uncorrected misstatements exceeding materiality and is set at £224 which is 70% of materiality.

Performance materiality is used to drive the level of audit testing conducted, however given the small number of transactions in year, we have conducted a fully substantive approach and tested all in year transactions.

We also set an amount below which misstatements would be clearly trivial and would not need to be accumulated or reported to those charged with governance because we would not expect that the accumulated effect of such amounts would have a material impact on the financial statements. We have defined the amount below which misstatements would be clearly trivial to be £16 for Inverclyde IJB.

We are also required to determine areas where account balances or disclosures for which misstatement's lower than materiality could influence the economic decisions of users. In our audit plan we identified that related party transactions and disclosures of senior management salaries and allowances would fall into this category.



Audit findings against significant risks

Set out below is our response to the significant risks of material misstatement identified in the Audit Plan. There are two presumed significant risks which are applicable to all audits under auditing standards.

Risks identified in our Audit Plan	Work completed	Assurances and issues arising
<p>1 Management override of controls</p> <p>Under ISA 240 there is a presumed risk that the risk of management over-ride of controls is present in all entities.</p>	<ul style="list-style-type: none"> • Review of accounting estimates, judgments and decisions made by management • Testing of journal entries • Review of unusual significant transactions 	<p>Our audit work has not identified any evidence of management override of controls.</p>
<p>2 The revenue cycle includes fraudulent transactions</p> <p>Under ISA 240 there is a presumed risk that revenue may be misstated due to the improper recognition of revenue.</p> <p>This presumption can be rebutted if the auditor concludes that there is no risk of material misstatement due to fraud relating to revenue recognition.</p>	<p>Having considered the risk factors set out in ISA240 and the nature of the revenue streams at the IJB, we have determined that the risk of fraud arising from revenue recognition can be rebutted, because:</p> <ul style="list-style-type: none"> • the only source of revenue was partner contributions to cover costs incurred in the period from 27 June 2015 to 31 March 2016. • levels of expenditure were very low in this period and any attempts to manipulate would be easily identified. • due to low volume of activity during the period 27 June 2015 to 31 March 2016 there is limited opportunity to manipulate revenue. 	<p>Our audit work on Inverclyde IJB confirmed that revenue had been recognised appropriately in the financial statements.</p>

Source: External Audit Plan



Significant risks often relate to significant non-routine transactions and judgmental matters. Non-routine transactions are transactions that are unusual, either due to size or nature, and that therefore occur infrequently. Judgmental matters may include the development of accounting estimates for which there is significant measurement uncertainty

(ISA (UK&I) 315).

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Appendix A - Fees, non audit services and independence

We confirm below our final fees charged for the audit and confirm there were no fees for the provision of non audit services.

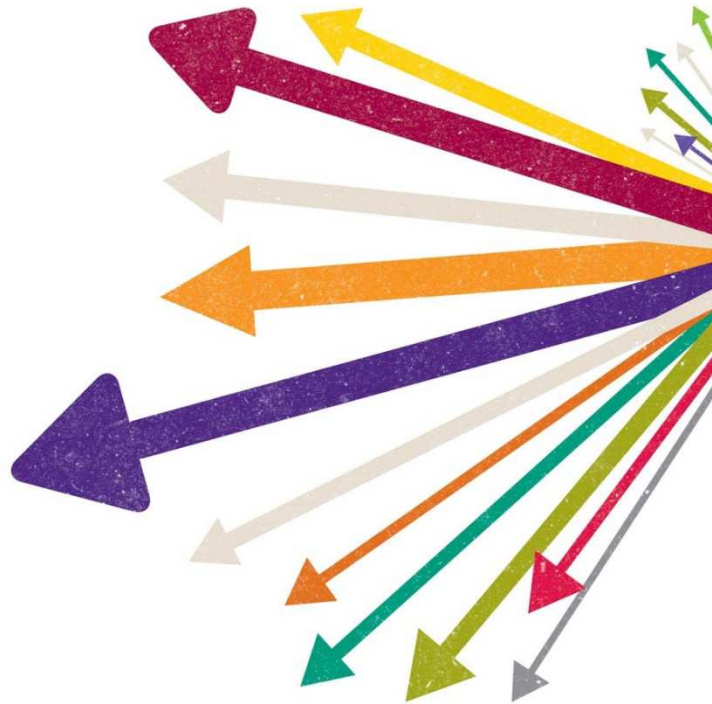
Fees

	Per Audit plan £	Actual fees £
Inverclyde Integration Joint Board	5,125	5,125
Total audit fees	5,125	5,125

Independence and ethics

We confirm that there are no significant facts or matters that impact on our independence as auditors that we are required or wish to draw to your attention. We have complied with the Auditing Practices Board's Ethical Standards and therefore we confirm that we are independent and are able to express an objective opinion on the financial statements.

We confirm that we have implemented policies and procedures to meet the requirements of the Auditing Practice Board's Ethical Standards.



Appendix B – Audit Opinion



Independent auditor’s report to the members of Inverclyde Integration Joint Board and the Accounts Commission for Scotland

We certify that we have audited the financial statements of Inverclyde Integration Joint Board for the year ended 31 March 2016 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Comprehensive Income and Expenditure Statement and Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRS) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2015/16 (the 2015/16 Code).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, We do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Respective responsibilities of the Chief Finance Officer and auditor

As explained more fully in the Statement of Responsibilities for the Annual Accounts, the Chief Finance Officer is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board’s Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the circumstances of the body and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Chief Finance Officer, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view in accordance with applicable law and the 2015/16 Code of the state of the affairs of the body as at 31 March 2016 and of the income and expenditure of the body for the year then ended;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2015/16 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973, The Local Authority Accounts (Scotland) Regulations 2014, and the Local Government in Scotland Act 2003.

Opinion on other prescribed matters

In our opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with The Local Authority Accounts (Scotland) Regulations 2014; and
- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We are required to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit; or
- the Annual Governance Statement has not been prepared in accordance with Delivering Good Governance in Local Government; or
- there has been a failure to achieve a prescribed financial objective.

We have nothing to report in respect of these matters.

Michael Thomas, (for and on behalf of Grant Thornton UK LLP)

Royal Liver Building

Liverpool

L3 1PS

September 2016

Appendix C – Letter of Representation

Mr Michael Thomas
Director
Grant Thornton UK LLP
Royal Liver Building
Liverpool
L3 1PS

Dear Mr Thomas,

Inverclyde Integration Joint Board Financial Statements for the year ended 31 March 2016

This representation letter is provided in connection with the audit of the financial statements of Inverclyde Integration Joint Board (IJB) for the year ended 31 March 2016 for the purpose of expressing an opinion as to whether the financial statements give a true and fair view in accordance with International Financial Reporting Standards and the CIPFA / LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2015/16 and applicable law.

We confirm that to the best of our knowledge and belief having made such inquiries as we considered necessary for the purpose of appropriately informing ourselves:

Financial Statements

We have fulfilled our responsibilities for the preparation of the financial statements in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in Great Britain (“the Code”) as adapted for International Financial Reporting Standards; in particular the financial statements give a true and fair view in accordance therewith.

We have complied with the requirements of all statutory directions and these matters have been appropriately reflected and disclosed in the financial statements.

The Board has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance. There has been no non-compliance with requirements of regulatory authorities that could have a material effect on the financial statements in the event of non-compliance

We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.

Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

Except as disclosed in the financial statements:

- a. there are no unrecorded liabilities, actual or contingent
- b. none of the assets of the Board has been assigned, pledged or mortgaged
- c. there are no material prior year charges or credits, nor exceptional or non-recurring items requiring separate disclosure.

We confirm that we are satisfied that the material judgements used by us in the preparation of the financial statements are soundly based, in accordance with the Code, and adequately disclosed in the financial statements. There are no further material judgements that need to be disclosed.

Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of International Financial Reporting Standards and the Code.

All events subsequent to the date of the financial statements and for which International Financial Reporting Standards and the Code requires adjustment or disclosure have been adjusted or disclosed.

We have considered the adjusted misstatements, and misclassification and disclosures changes schedules included in your Audit Findings Report. The financial statements have been amended for these misstatements, misclassifications and disclosure changes and are free of material misstatements, including omissions ..

We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.

We believe that the IJB's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be adequate for the IJB's needs. We believe that no further disclosures relating to the IJB's ability to continue as a going concern need to be made in the financial statements.

Information Provided

We have provided you with:

- a. access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
- b. additional information that you have requested from us for the purpose of your audit, and
- c. unrestricted access to persons within the IJB and Inverclyde Council from whom you determined it necessary to obtain audit evidence.

We have communicated to you all deficiencies in internal control of which management is aware.

All transactions have been recorded in the accounting records and are reflected in the financial statements.

We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the IJB and involves:

- a. management;
- b. employees who have significant roles in internal control, or
- c. others where fraud could have a material effect on the financial statements.

We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the IJBs financial statements communicated by employees, former employees, regulators or others.

We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

We have disclosed to you the entirety of the IJBs related parties and all the related party relationships and transactions of which we are aware.

We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements

Annual Governance Statement

We are satisfied that the Annual Governance Statement (AGS) fairly reflects the IJBs risk assurance and governance framework and we confirm that we are not aware of any significant risks that are not disclosed within the AGS.

Management Commentary

The disclosures within the 'Management Commentary' fairly reflect our understanding of the Board's financial and operating performance over the period covered by the financial statements.

Approval

The approval of this letter of representation was minuted by the IJB at its meeting on 16 September 2016.

Signed on behalf of the Inverclyde Integration Joint Board

Signed

Name: Lesley Aird

Position: Chief Financial Officer

Date: 16 September 2016



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Integration Joint Board

**Annual Accounts
2015/16**

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Management Commentary

Introduction

This publication contains the financial statements for the first year of Inverclyde Integration Joint Board (IJB) for the year ended 31 March 2016.

The Management Commentary outlines the key messages in relation to the IJB's financial planning and performance for the year 2015/16 and how this has supported delivery of the IJB's core objectives. This commentary also looks forward, outlining the future financial plans for the organisation and the challenges and risks which we will face as we strive to meet the needs of the people of Inverclyde.

Inverclyde IJB

In Inverclyde we have an 'all-inclusive' health and social care partnership (HSCP). Inverclyde HSCP has responsibility for the strategic commissioning (either planning or direct service delivery, or both) of the full range of health and social care services; population health and wellbeing, statutory health and social work/social care services for children, adults, older people and people in the community justice system.

From 1st April 2016, the IJB took formal delegated responsibility from the NHS Greater Glasgow and Clyde Health Board and Inverclyde Council for the delivery and/or planning of local health and social care services.

For some services this delegation of responsibility means the IJB taking full responsibility for planning, management and delivery of service provision, while for others – notably hospital based services and housing – this will mean planning with partners who will continue to manage and deliver the services as part of wider structures (e.g. the NHS Greater Glasgow & Clyde Acute Sector) or via external delivery agencies (e.g. Registered Social Landlords and Housing Associations).

Inverclyde is located in West Central Scotland along the south bank of the River Clyde. It is one of the smallest local authority areas in Scotland, home to 79,860 people and covering an area of 61 square miles. Our communities are unique and varied.

The IJB Strategic Plan 2016/19 outlines our vision for the Inverclyde Health & Social Care Partnership as well as our core objectives and services which are

delivered through four core teams. The HSCP has worked hard during 2015/16 to deliver these; the Health and Social Care Partnership Structure responsible for delivering services is illustrated in Exhibit 1.

Exhibit 1: IJB Values and Structure



The IJB Strategic Plan is supported by an operational plan and a variety of service strategies, investment and management plans which aid day to day service delivery. These plans and strategies identify what the IJB wants to achieve, how it will deliver it and the resources required to secure the desired outcome. The Strategic Plan also works in support of the Inverclyde Community Planning Partnership's Single Outcome Agreement and the NHS Greater Glasgow & Clyde Local Delivery Plan. It is vital to ensure that our limited resources are targeted in a way that makes a significant contribution to our objectives.

The Annual Accounts 2015/16

The Annual Accounts report the financial performance of the IJB. Its main purpose is to demonstrate the stewardship of the public funds which have been entrusted to us for the delivery of the IJB's vision and its core objectives. The requirements governing the format and content of local authorities' annual accounts are contained in The Code of Practice on Local Authority Accounting in the United Kingdom (the Code). The 2015/16 Accounts have been prepared in accordance with this Code.

The Financial Plan

IJBs need to account for spending and income in a way which complies with our legislative responsibilities. On 27 June 2015 the Inverclyde IJB was formally established. Functions and budgets for the IJB were agreed to be delegated from 1 April 2016.

For the 2015/16 Shadow Year prior to the formal Integration Start Day, 1 April 2016, the IJB budgeted to deliver Partnership Services at a cost of £121.326m. During year funding adjustments increased this budget to £122.359m. Functions and budgets were not delegated to the IJB during 2015/16, therefore these accounts only reflect the costs incurred in relation to the development of the Strategic Plan and operation of the IJB during the years, £0.032m.

Performance

The HSCP tracks change in need and demand through its performance management arrangements. Every service undergoes a quarterly service review, chaired by the relevant Head of Service. Service use, waiting times and any other pressures are closely reviewed alongside progress against the service's key objectives. Any divergence from the agreed strategic direction is quickly identified and steps are put in place to get the service back on track. If there are notable differences between the service's performance and what has been planned for, then these differences are reported to the IJB along with a summary of the reasons for the divergence, and an outline of the planned remedial action in cases where the divergence is negative. This is reported through Performance Exceptions Reports, and these continue to be produced and published on a six-monthly basis. The legislation requires that we follow a prescribed format of annual performance reporting against the nine outcomes, based on 23 national indicators. The Scottish Government is currently developing the

national performance reporting format, which is expected to be issued late in 2016. Subsequently, we will be asked to present our first annual report to the IJB by 31st March 2017, and have it published by 31st July 2017

The IJB also embraces scrutiny including external inspection and self-assessment.

Financial Performance

Financial information is part of this performance management framework with regular reporting of financial performance to the IJB. This section summarises the main elements of our financial performance for the 2015/16 Shadow Year.

(a) Partnership Revenue Expenditure 2015/16

Formal establishment of the Inverclyde IJB was from 27 June 2015 with an agreed Integration Start Date of 1 April 2016. In line with LASAAC guidance, these accounts therefore reflect the Commencement of Transactions, IJB Operating Costs for 2015/16.

This includes costs of the Chief Officer and Chief Financial Officer from date of establishment together with initial consultation costs associated with the creation of the Strategic Plan and the External Audit Fee.

(b) The Balance Sheet

The Balance Sheet on page 14 summarises the IJB’s assets and liabilities as at 31 March 2016, with explanatory notes provided in the full accounts.

Financial Outlook, Risks and Plans for the Future

The UK economy was showing signs of recovery with inflation and unemployment falling and growth taking place in a number of sectors. The EU referendum result on 23rd June creates some further, longer term, uncertainty and risk for the future for all public sector organisations. Additional funding of £250m has been announced for Health and Social Care Partnerships for 2016/17 to address social care pressures. Despite this, pressure continues on public sector expenditure at a UK and Scottish level with further reductions in government funding predicted to 2018/19.

In addition to economic performance, other factors will influence the availability of funding for the public sector including Scottish and then local elections in the next two years, financial powers arising from the Scotland Act 2012, recommendations arising from the Smith Commission, the introduction of a Single Tier Pension Scheme in 2016 and the demographic challenges that Inverclyde is facing.

The most significant risks faced by the IJB over the medium to longer term can be summarised as follows:

- the socio-economic and health inequalities prevalent in Inverclyde;

Exhibit 3: Vision and Values (2016-2019)



- the increased demand for services alongside reducing resources;
- the wider financial environment, which continues to be challenging; and
- the impact of Welfare Reform on the residents of Inverclyde.

The Inverclyde IJB was formally established on 27 June 2015, with responsibility for social care and a range of health services being delegated to it on 1 April 2016. The IJB is responsible for financial and strategic oversight of these services.

Moving into 2016/17, we are working to proactively address the funding challenges presented while, at the same time, providing services for the residents of Inverclyde.

We have well established plans for the future, and the IJB Strategic Plan 2016/17 to 2018/19 was approved by the IJB in March 2016. This sets out our ambitions and priorities for the next three years and how we will work with our local communities and partners to achieve them. The vision of the Health and Social Care Partnership is about 'Improving Lives'. Taking into account the Scottish Government’s national framework, the 2020 Vision for Health and Social Care through our Strategic Planning Group we have identified four values to underpin our vision that we believe will improve outcomes for all our residents now and in the future. These are illustrated in Exhibit 3.

Conclusion

In a challenging financial and operating environment during this shadow year the IJB has successfully overseen the development of a new Strategic Plan and the delivery of all core services while undertaking a significant change programme designed to provide a more person centred model of care, deliver on early intervention and prevention ambitions and free up efficiencies.

Where to Find More Information

If you would like more information please visit our IJB website at:

<https://www.inverclyde.gov.uk/health-and-social-care>

Councillor Joe McIlwee

IJB Chair

Date: 16 September 2016

Brian Moore

Chief Officer

Date: 16 September 2016

Lesley Aird

Chief Financial Officer

Date: 16 September 2016

Statement of Responsibilities

Responsibilities of the IJB

The IJB is required:

- To make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this IJB, the proper officer is the Chief Financial Officer;
- To manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- To approve the Statement of Accounts.

I confirm that the audited Annual Accounts were approved for signature at a meeting of the IJB on 16 September 2016.

Councillor Joe McIlwee

IJB Chair

Date: 16 September 2016

Responsibilities of the Chief Financial Officer

The Chief Financial Officer is responsible for the preparation of the IJB's annual accounts which, in terms of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code), is required to present a true and fair view of the financial position of the IJB at the accounting date and its transactions for the year.

In preparing these annual accounts, the Chief Financial Officer has:

- Selected appropriate accounting policies and applied them consistently;
- Made judgements and estimates that were reasonable and prudent;
- Complied with the Code of Practice;
- Kept proper accounting records that were up to date;
- Taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the financial statements give a true and fair view of the financial position of Inverclyde IJB at the reporting date and the transactions of Inverclyde IJB for the year ended 31 March 2016

Lesley Aird

Chief Financial Officer

Date: 16 September 2016

Remuneration Report

Introduction

The Local Authority Accounts (Scotland) Regulations 2014 (SSI No. 2014/200) require local authorities and IJBs in Scotland to prepare a Remuneration Report as part of the annual statutory accounts.

The IJB does not directly employ any staff. All HSCP officers are employed through either the Health Board or Council and remuneration for senior staff is reported through those bodies. This report contains information on the IJB Chief Officers remuneration together with details of any taxable expenses relating to IJB voting members claimed in the year. IJB membership is non remunerated.

1

Integration Joint Board

The voting members of the IJB were appointed through nomination by the Health Board and Council.

2 Senior officers

The IJB does not directly employ any staff. All HSCP officers are employed through either the Health Board or Council and remuneration for senior staff is reported through those bodies.

The Chief Officer is appointed by the IJB in consultation with the Health Board and Local Authority. The Chief Officer is employed by Inverclyde Council and seconded to the IJB. The statutory responsibility for employer pension liabilities sits with Inverclyde Council as the employing partner organisation. There is therefore no pension liability reflected on the Inverclyde IJB balance sheet for the IJB's Chief Officer.

The IJB had two Chief Financial Officers during the year. The first was employed until 16 August 2015 by Inverclyde Council. The second was employed by Greater Glasgow and Clyde NHS from 22 March 2016. The Council and Health Board share the costs of these remunerations. A formal cover arrangement was in place through the Health Board to cover Chief Financial Officer responsibilities during the period from 16 August 2015 to 22 March 2016.

This report contains information on the IJB Chief Officers remuneration together with details of any taxable expenses relating to IJB voting members claimed in the year. IJB membership is non remunerated.

Functions and budgets were not delegated to the IJB during 2015/16, therefore, only a portion of salary for the Chief Officer and Chief Financial Officer is chargeable to the IJB during 2015/16. This has been calculated at 20% to reflect the amount of time spent on IJB related activity and other operational duties by these officers.

Name and Post Title	<i>IJB related Salary, fees and Allowances</i> £	IJB related Taxable Expenses £	Total IJB related Remuneration From date of establishment 2015/16 £
<i>Brian Moore (IJB related costs from 27/06/2015) Chief Officer</i>	16,150	0	16,150

The IJB does not pay remuneration to Board members. Voting Board members are remunerated by their relevant IJB partner organisation.

Chair of the IJB

Councillor Joe McIlwee – Inverclyde Council

Vice Chair of the IJB

Ross Finnie – NHS Greater Glasgow & Clyde

Voting Board Members	Total Taxable IJB Related Expenses from date of establishment 2015/16 £
<i>Councillor Joe McIlwee, Chair of the Board</i>	-
<i>Ross Finnie, Vice Chair of the Board</i>	-
<i>Simon Carr, NHS Greater Glasgow & Clyde (member from 10 November 2015)</i>	-
<i>Councillor Vaughan Jones, Inverclyde Council</i>	-
<i>Dr Donald Lyons, NHS Greater Glasgow & Clyde</i>	-
<i>Allan MacLeod, NHS Greater Glasgow & Clyde</i>	-
<i>Councillor Stephen McCabe, Inverclyde Council</i>	-
<i>Councillor Ciano Rebecchi, Inverclyde Council</i>	-
<i>Ken Winters, NHS Greater Glasgow & Clyde (member until 31 August 2015)</i>	-

There were no Inverclyde IJB specific expenses recorded for voting members of the IJB during 2015/16. Any expenses claimed by voting members are paid through the relevant IJB partner organisation.

Pension entitlement for the Chief Officer from the date of establishment to 31 March 2016 is shown below in the table below. The full contribution made by the Council of £20,445 toward the pension for the year included £3,120 in respect of Inverclyde IJB activity, recharged to the IJB as shown in the table below.

	In Year Pension Contribution made by Inverclyde Council in respect of IJB related activity From date of establishment to 31 March 2016	Accrued Pension Benefits as at 31 March 2016	
	£	Pension £	Lump Sum
<i>Brian Moore, Chief Officer</i>	3,120	53,086	121,038

Changes in accrued pension benefits since 31 March 2015 were £3,036 in terms of pension and £2,114 lump sum.

Councillor Joe McIlwee

IJB Chair

Date: 16 September 2016

Brian Moore

Chief Officer

Date: 16 September 2016

Annual Governance Statement

The Annual Governance Statement explains how Inverclyde IJB complies with the Code of Corporate Governance and meets the requirements of the

'Code of Practice for Local Authority Accounting in the UK: A Statement of Recommended Practice', in relation to the Statement on the System of Internal Financial Control.

Scope of Responsibility

The Inverclyde IJB was established by parliamentary order on 27 June 2015 following approval of the Inverclyde Integration Scheme by the Scottish Ministers. It is a body corporate, a legal entity in its own right but it relies on support from officers employed by Inverclyde Council and Greater Glasgow & Clyde NHS Board in relation to the conduct of its business. It is subject to the Public Bodies (Joint Working) (Scotland) Act 2014 and secondary legislation directly relating to the integration of health and social care services, and indirectly in relation to regulatory regimes affecting devolved public bodies in Scotland.

The IJB is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for and used economically, efficiently and effectively.

The IJB is also responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

In discharging this responsibility, the Chief Officer has put in place arrangements for governance which includes the system of internal control. This is designed to manage risk to a reasonable level, but cannot eliminate the risk to failure to achieve policies, aims and objectives and can therefore only provide reasonable but not absolute assurance of effectiveness.

The Purpose of the Governance Framework

The governance framework comprises the systems and processes, and culture and values by which the HSCP is directed and controlled and the activities through which it accounts to, engages with and leads the community. It enables the HSCP to monitor the achievement of its strategic objectives and to consider

whether those objectives have led to the delivery of appropriate, cost-effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of the IJB's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The Governance Framework

The main features of the governance framework that was in place during 2015/16 are summarised below:

- The IJB was the key decision making body. The IJB's membership (voting and non-voting), as set by statutory instrument, is fully established. An Audit Committee with detailed remit and powers and clearly defined membership was set up in early 2016/17 to consider all matters in relation to Internal and External Audit and Risk Management;
- Strategic decision-making is governed by the IJB's key constitutional documents including the Integration Scheme, Standing Orders, and Financial Regulations. The IJB is required to have Standing Orders to regulate its business and these were adopted at its inaugural meeting, with a review in May 2016. They comply with statutory requirements;
- The IJB's purpose and vision are outlined in the IJB Strategic Plan which was approved and published prior to the delegation of the integrated functions on 1 April 2016 and which links closely to the vision of the Inverclyde Community Planning Partnership and the Single Outcome Agreement and is underpinned by an annual action plan and national statutory performance indicators.;
- The Performance Management Strategy focuses very firmly on embedding a performance management culture throughout the IJB. Regular reporting to Board Members takes place;
- The IJB adopted an interim Code of Conduct based on the existing Model Code for Members of Devolved Public Bodies in Scotland pending the production of the Model Code of Conduct for Integration Joint Boards. This model code has now been produced and was adopted by the IJB in May 2016. The register of members' interests will thereafter be published and made available for inspection.
- The IJB has in place a development programme for all Board Members. Development programmes are also in place for the Senior Management Team and senior managers across the Partnership. A

Performance Appraisal process is in place for all employees, the aim of which is to focus all employees on their performance and development that contributes towards achieving service objectives;

- The IJB has established three Wellbeing Localities, East Inverclyde, Central Inverclyde and West Inverclyde. These reflect the local planning areas that were developed by the Community Planning Partnership (the Inverclyde Alliance) through full public consultation. These provide Board Members with the opportunity to be involved in considering the priorities for each area and outline the role for each Community Planning Partner in meeting these priorities in conjunction with the local communities.

The governance framework was put in place between 27 June 2015 and 31 March 2016 and up to the date of approval of the Statement of Accounts for 2015/16.

The System of Internal Financial Control

The system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision, and a system of delegation and accountability. Development and maintenance of these systems is undertaken by the Health Board and Council as part of the operational delivery of the Health and Social Care Partnership. In particular, these systems include:

- Financial regulations and codes of financial practice;
- Comprehensive budgeting systems;
- Regular reviews of periodic and annual financial reports that indicate financial performance against the forecasts;
- Setting targets to measure financial and other performance;
- Clearly defined capital expenditure guidelines;
- Formal project management disciplines.

The IJB's financial management arrangements conform to the governance requirements of the CIPFA statement: 'The Role of the Chief Financial Officer in Local Government (2010)'.

With regard to the entries taken from the Health Board and Council Accounts, the IJB is not aware of any weaknesses within their internal control systems and has placed reliance on the individual Statements of Internal Financial Control where appropriate.

Review of Effectiveness

Inverclyde IJB has responsibility for conducting, at least annually, a review of the effectiveness of its governance framework including the system of internal control. The review of the effectiveness of the framework is informed by the work of the Senior

Management Team who have responsibility for development and maintenance of the governance environment, the annual report by the Chief Internal Auditor and reports from Audit Scotland and other review agencies.

The IJB Audit Committee was not established during 2015/16. However, in future years the Chief Internal Auditor will report directly to the IJB Audit Committee on all audit matters, with the right of access to the Chief Officer, Chief Financial Officer and Chair of the Audit Committee on any matter. In accordance with the principles of the code of corporate governance, regular reports will be made to the IJB's Audit Committee during 2016/17.

The Internal Audit functions of the Council and Health Board have independent responsibility for examining, evaluating and reporting on the adequacy of internal control. During 2015/16, these services operated in accordance with relevant professional audit standards and the Public Sector Internal Audit Standards. The Chief Internal Auditors prepared annual reports to the relevant Audit Committees, including an assurance statement containing a view on the adequacy and effectiveness of the systems of internal control.

Significant Governance Issues during 2015/16

In March 2016, the IJB approved the Strategic Plan covering 2016-2019 which includes the IJB vision and values statements. The vision is 'Improving Lives'.

Due to the fact that functions and budgets were not delegated to the IJB until 1 April 2016 there was no IJB audit work or IJB specific internal audit reviews carried out during 2015/16, although reviews were carried out within Health and Council services for their Audit Committees to consider.

The Internal Audit Annual Reports 2015/16 for the Council and Health Board identify no significant control risks. Some actions have been agreed within the Council and Health Board Annual Governance statements to further enhance those internal control environments. None of these are considered material enough to have a significant impact on the overall control environment.

Assurance

Subject to the above, and on the basis of the assurances provided, we consider the governance and internal control environment operating during 2015/16 to provide reasonable and objective assurance that any significant risks impacting on the achievement of our

actions will be identified and actions taken to avoid or mitigate their impact.

Systems are in place to continually review and improve the governance and internal control environment and action plans are in place to address identified areas for improvement.

Councillor Joe McIlwee

IJB Chair

Date: 16 September 2016

Brian Moore

Chief Officer

Date: 16 September 2016

Independent Auditor's Report

Independent Auditor's Report to the members of Inverclyde IJB and the Accounts Commission for Scotland

We certify that we have audited the financial statements of Inverclyde Integration Joint Board for the year ended 31 March 2016 under Part VII of the Local Government (Scotland) Act 1973. The financial statements comprise the Comprehensive Income and Expenditure Statement and Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and International Financial Reporting Standards (IFRS) as adopted by the European Union, and as interpreted and adapted by the Code of Practice on Local Authority Accounting in the United Kingdom 2015/16 (the 2015/16 Code).

This report is made solely to the parties to whom it is addressed in accordance with Part VII of the Local Government (Scotland) Act 1973 and for no other purpose. In accordance with paragraph 125 of the Code of Audit Practice approved by the Accounts Commission for Scotland, We do not undertake to have responsibilities to members or officers, in their individual capacities, or to third parties.

Respective responsibilities of the Chief Finance Officer and auditor

As explained more fully in the Statement of Responsibilities for the Annual Accounts, the Chief Finance Officer is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) as required by the Code of Audit Practice approved by the Accounts Commission for Scotland. Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the circumstances of the body and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Chief Finance Officer, and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view in accordance with applicable law and the 2015/16 Code of the state of the affairs of the body as at 31 March 2016 and of the income and expenditure of the body for the year then ended;
- have been properly prepared in accordance with IFRSs as adopted by the European Union, as interpreted and adapted by the 2015/16 Code; and
- have been prepared in accordance with the requirements of the Local Government (Scotland) Act 1973, The Local Authority Accounts (Scotland) Regulations 2014, and the Local Government in Scotland Act 2003.

Opinion on other prescribed matters

In our opinion:

- the part of the Remuneration Report to be audited has been properly prepared in accordance with The Local Authority Accounts (Scotland) Regulations 2014; and
- the information given in the Management Commentary for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We are required to report to you if, in our opinion:

- adequate accounting records have not been kept; or
- the financial statements and the part of the Remuneration Report to be audited are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit; or
- the Annual Governance Statement has not been prepared in accordance with Delivering Good Governance in Local Government; or
- there has been a failure to achieve a prescribed financial objective.

We have nothing to report in respect of these matters.

Michael Thomas, (for and on behalf of Grant Thornton UK LLP)
Royal Liver Building
Liverpool
L3 1PS
September 2016

The Financial Statements

Comprehensive Income and Expenditure Statement

The Surplus or (Deficit) on the Income and Expenditure Statement shows the income received from and expenditure delegated back to the Health Board and Council for the delivery of services.

	Notes	2016/17 Gross Expenditure £000	2016/17 Gross Income £000	2016/17 Net £000
Health Services		-	-	-
Social Care Services		-	-	-
Corporate and Democratic Core Services	3	32	(32)	-
(Surplus)/Deficit on provision of services				-
Total Comprehensive income and expenditure				-

Balance Sheet

The Balance Sheet is a snapshot of the value at the reporting date of the assets and liabilities recognised by the IJB. The net assets of the IJB (assets less liabilities) are matched by the reserves held by the IJB.

	Notes	31 March 2016 £000
Current Assets		
Short term debtors	4	6
Current Liabilities		
Short term creditors	5	(6)
Net Assets		-
Reserves	6	-
Total Reserves		-

The Statement of Accounts present a true and fair view of the financial position of the Integration Joint Board as at 31 March 2016 and its income and expenditure for the year then ended.

The unaudited financial statements were authorised for issue on 20 June 2016 and the audited financial statements were authorised for issue on 16 September 2016.

Lesley Aird

Chief Financial Officer

Date: 16 September 2016

Notes to the Financial Statements

1. Accounting Policies

1.1 General principles

The Inverclyde Integration Joint Board is formed under the terms of the Public Bodies (Joint Working) (Scotland) Act 2014. It was established by parliamentary order on 27 June 2015 following approval of the Inverclyde Integration Scheme by the Scottish Ministers. The Integration Scheme is a legally binding agreement between Inverclyde Council and Greater Glasgow and Clyde Health

Board.

Integration Joint Boards (IJB's) are specified as section 106 bodies under the Local Government (Scotland) Act 1973 and as such are required to prepare their financial statements in compliance with the Local Authority Accounts (Scotland) Regulations 2014 and the Code of Practice on Accounting for Local Authorities in the United Kingdom, supported by International Financial Reporting Standards (IFRS) These are issued jointly by CIPFA and the Local Authority (Scotland) Accounts Advisory Committee (LASAAC) and are designed to give a "true and fair view" of the financial performance of the IJB..

The Annual Accounts summarise the IJB's transactions for the 2015-2016 financial year and its position at the year end of 31 March 2016.

1.2 Accruals of expenditure and income

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- All known specific and material sums payable to the IJB have been brought into account.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet.

1.3 Going Concern

The accounts are prepared on the going concern basis, which provides that the entity will continue in operational existence for the foreseeable future.

1.4 Accounting Convention

The Accounts are prepared on an historical cost basis.

1.5 Funding

The IJB receives contributions from its funding partners namely Inverclyde Council and Greater Glasgow and Clyde Health Board to fund its services. Expenditure is incurred in the form of charges for services provided to the IJB by these partners.

1.6 Events After The Reporting Period

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Annual Accounts is authorised for issue. Two types of events can be identified:

- Adjusting events: Those that provide evidence of conditions that existed at the end of the reporting period. The Annual Accounts are adjusted to reflect such events

- Non-adjusting events: Those that are indicative of conditions that arose after the reporting period and the Statements are not adjusted to reflect such events. Where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect

Events taking place after the date of authorisation for issue are not reflected in the Annual Accounts.

1.7 Exceptional items

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the IJB's financial performance.

1.8 Related Party Transactions

As parties to the Inverclyde Integration Scheme both Inverclyde Council and Greater Glasgow and Clyde Health Board are related parties and material transactions with those bodies are disclosed in Note 2 in line with the requirements of IAS 24.

1.9 Support services

Support services were not delegated to the IJB through the Integration Scheme and are instead provided by the Health Board and Council free of charge as a 'service in kind' for 2015/16 since functions and budgets were not delegated during this year. The support services provided are mainly comprised of: provision of financial management, human resources, legal, committee services, ICT, payroll, internal audit and the provision of the Chief Internal Auditor.

1.10 Provisions, contingent assets and liabilities

Provisions

Provisions are made where an event has taken place that gives the IJB a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the appropriate service line in the Income and Expenditure Statement in the year that the IJB becomes aware of the obligation and measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision held in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year. Where it becomes less than probable that a transfer of economic benefits will be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Contingent assets and liabilities

A contingent asset or liability arises where an event has taken place that gives the IJB a possible obligation or benefit whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the IJB. Contingent liabilities or assets also arise in circumstances where a provision would otherwise be made but, either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent assets and liabilities are not recognised in the Balance Sheet but disclosed in a note to the Accounts where they are deemed material.

1.11 Clinical and Medical Negligence

The IJB provides clinical services to patients under the statutory responsibility of Greater Glasgow and Clyde Health Board. In connection with this it is responsible for any claims for medical negligence arising within the services it commissions, up to a certain threshold per claim. For claims in excess of this threshold the Health Board and IJB are members of the Clinical Negligence and Other Risks Indemnity Scheme (CNORIS) established by the Scottish Government which reimburses costs to members where negligence is established.

The IJB would make provision for claims notified by the NHS Central Legal Office according to the value of the claim and the probability of settlement. Where a claim was not provided for in full the balance would be included as a contingent liability. The corresponding recovery from CNORIS in respect of amounts provided for would be recorded as a debtor and that in respect of amounts disclosed as contingent liabilities are disclosed as contingent assets.

1.12 Reserves

Reserves are created by appropriating amounts out of revenue balances. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year so as to be included within the Income and Expenditure Statement. Movements in reserves are reported in the Movement in Reserves Statement.

1.13 Corresponding Amounts

The IJB was established on 27th June 2015 with functions and budgets delegated from 1st April 2016, hence the period to 31st March 2016 is not an operational year for the IJB. Consequently there are no corresponding amounts for previous years to be shown.

1.14 VAT

The VAT treatment of expenditure in the IJB's accounts depends on which of the partner agencies is providing the service as these agencies are treated differently for VAT purposes.

Where the Council is the provider, income and expenditure excludes any amounts related to VAT, as all VAT collected is payable to H.M. Revenue & Customs and all VAT paid is recoverable from it. The Council is not entitled to fully recover VAT paid on a very limited number of items of expenditure and for these items the cost of VAT paid is included within service expenditure to the extent that it is irrecoverable from H.M. Revenue and Customs.

Where the NHS is the provider, expenditure incurred will include irrecoverable VAT as generally the NHS cannot recover VAT paid as input tax and will seek to recover its full cost as Income from the Commissioning IJB.

2 Related Party Transactions

	31 March 2016 £000
Income	
NHS Greater Glasgow & Clyde Health Board	16
Inverclyde Council	16
TOTAL	32
Expenditure	
NHS Greater Glasgow & Clyde Health Board	13
Inverclyde Council	14
TOTAL	27

In respect of Income due at 31 March 2016 both parties still owed £3,000 each to the IJB as reflected in the balance sheet.

3 Corporate and Democratic Core Expenditure

	31 March 2016 £000
Staff costs	24
Administrative costs	3
Audit fees	5
TOTAL	32

4 Short Term Debtors

	31 March 2016 £000
Other local authorities	6
TOTAL	6

5 Short Term Creditors

	31 March 2016 £000
Other entities and individuals	(6)
TOTAL	(6)

6 Movement in reserves

	31 March 2016 £000
Balance at 31 March brought forward	-
Surplus/(deficit) on provision of services	-
Other comprehensive expenditure and income	-
Total comprehensive income and expenditure	-
Balance at 31 March carried forward	-

7 Post balance sheet events

None.

8 Contingent liabilities

None.